



حکومت جموں و کشمیر

Divisional Commissioner Kashmir, Srinagar

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Subject:- Minutes of the meeting held under the chairmanship of Divisional Commissioner Kashmir on 25/06/2018 in connection with arrangements for Hajj Pilgrims 2018.

The list of participant officers is appended as Annexure-A

At the outset, the Divisional Commissioner welcomed all the participants and directed them to gear-up for the incoming Haj to ensure that the departure of pilgrims is convenient and smooth. Thereafter Executive Officer, State Hajj Committee apprised the Chair about the total number of pilgrims proceeding for Haj during current year from the Embarkation Points of Srinagar and New Delhi. Out of the total **10183** pilgrims 9660 shall be proceeding for Haj from Srinagar Embarkation Point while-as the rest shall be departing from New Delhi Embarkation Point. As far as the two phase Orientation programme of Pilgrims is concerned, the first phase has been completed and the second one is going on in full swing which will culminate on 29th July, 2018. The departure of pilgrims to Madinah Munawarah from the Sheikh-ul-Aalam International Airport Srinagar shall begin w.e.f 14th to 25th July, 2018 and four flights will leave for the Holy city of Madina Munawarah on daily basis. Similarly from Delhi Embarkation Point approx. 800 pilgrims would be proceeding for Madina Munawarah w.e.f 14th to 28th July, 2018.

After threadbare discussions and deliberations, the following decisions were taken:-

S. No.	Decision Taken	Action By
1	<p><u>Reporting of pilgrims at the Hajj House:</u> Pilgrims shall have to report at Hajj House, Bemina 05 hours prior to flight departure time. Reporting time for the pilgrims at Hajj House shall be 06.30 a.m. for 1st flight, 8.00 a.m. for 2nd flight, 9:30 a.m. for 3rd flight & 11.00 a.m. for 4th flight. State Hajj Committee shall give wide publicity to the departure schedule through print & electronic media and shall coordinate with all the concerned departments for making necessary arrangements with regard to the departure of the pilgrims.</p>	<p>SHC, Airlines, Airport Authority, Police, Customs, Immigration, SRTC, Information Deptt.</p>

2	<p><u>Transportation of pilgrims:</u> J&K SRTC shall make adequate arrangements for transportation of pilgrims from Jammu Division strictly in consonance to the requisition of State Hajj Committee. The Corporation shall also make arrangements for transportation of pilgrims and their luggage from Hajj House to Airport. Vehicles to be pressed into service shall be in good condition/high-end and dependable and J&K SRTC shall nominate an officer who shall be entrusted with the responsibility of making the arrangements.</p>	J&K SRTC	
3	<p><u>Boarding/lodging of pilgrims:</u> Pilgrims of far off areas of Kashmir Valley and those from Jammu Division/Ladakh Region arriving a day or two prior to their departure shall be provided boarding/lodging facility at Hajj House, Bemina.</p>	State Committee.	Hajj
4	<p><u>Airlines Check-in:</u> Air India shall carry out the check-in of pilgrims at Hajj House. For this purpose they shall install necessary equipment and deploy the staff well in time. The authorities shall make necessary arrangements for issuance of boarding passes and providing refreshment to the pilgrims at the Airport as per the past practice.</p>	Air India.	
5	<p><u>Arrangements at the Airport:</u> Airport Authority of India shall put in place all the necessary arrangements at the airport for the convenience of the pilgrims. Hajj Terminal shall be made operational with facilities for ablution, offering Nimaaz, etc. Proper coordination with Indian Airlines must be maintained to avoid either delayed departures or arrivals as was experienced during Hajj-2017 Further, Airport Authority shall provide adequate space for storage of Zam Zam which shall be brought in advance besides issuing Entry Passes to the staff deployed on Hajj duty at the Airport shall be done on priority.</p>	Airport Authority of India / Air India / SP Anti-Hijacking / CRPF	
6	<p><u>Custom / Immigration clearance:</u> The Customs / Immigration authorities shall facilitate smooth and hassle free clearance of pilgrims at the Airport/Hajj House. For this purpose they shall install sufficient counters with necessary equipment and deploy the staff well in time. Customs authorities shall deploy adequate teams to accompany luggage containers to the Airport from Hajj House.</p>	Customs and Immigration Department	
7	<p><u>Distribution of Foreign Exchange:</u> Bombay Mercantile Bank designated as the official bank for distribution of Forex shall establish counters at Hajj House with deployment of adequate staff. In addition, other Banks viz J&K Bank Ltd, HDFC, Axis Bank, Yes Bank, etc shall also facilitate Foreign Exchange to pilgrims at Hajj House on the premium of last year with 10% escalation on the lowest possible commission on Foreign Exchange rate (10 to 20 paisa per SAR).</p>	Bombay Mercantile Bank, J&K Bank Ltd., HDFC Bank, Axis Bank, Yes Bank, etc	

8	<p><u>Medical Facilities:</u> Vaccination of Pilgrims in both divisions shall commence w.e.f. 5th July, 2018. The Health department to deploy teams of doctors / paramedics at Hajj House, Bemina and at the airport alongwith Ambulances. Left out pilgrims, if any, who miss the vaccination schedule, shall be vaccinated on the day of departure at Hajj House.</p>	Directorate of Health Services, Kashmir/Jammu	
9	<p><u>Civic Services:</u> Srinagar Municipal Corporation to deploy a team of Safai Karamcharies with proper machinery / equipment to maintain complete cleanliness and sanitation in and around the Hajj House, besides mobile toilets shall be facilitated as per past practice. SMC shall also carry out sanitation drive at Hajj House and at the airport on daily basis and issue an order designating an officer incharge and deployment of staff for the arrangements. Further, SMC shall ensure leveling of the remaining fringe of road over and above the drainage network within one week so that R&B Deptt shall macadamize the remaining portion of the road. SMC shall liaise with the R&B authorities on that account.</p>	Srinagar Municipal Corporation and R&B Department	
10	<p><u>Fire & Emergency Services:</u> One fire tender each shall be kept available at the Hajj House and Airport as a precautionary measure.</p>	Fire & Emergency Department	
11	<p><u>Un-interrupted Electricity:</u> Power Development Department shall ensure un-interrupted power supply to the Hajj House.</p>	Power Development Department	
12	<p><u>Water supply:</u> PHE department to ensure availability of uninterrupted drinking water supply and also keep one water tankers available at the Hajj House.</p>	PHE Department	
13	<p><u>Internet connectivity:</u> BSNL to ensure un-interrupted internet connectivity for transfer of data among various agencies.</p>	BSNL	
14	<p><u>Dissemination of Information to pilgrims:</u> All the Information about Departure Flight Schedule, etc shall be disseminated through Information department. The department to provide Public Address System at the Hajj House and at the airport as per past practice.</p>	Information Department	
15	<p><u>Parking Facility:</u> Parking facility is to be established outside the Hajj House. Pipe barricading at the main entry of Hajj House to be done. Pipe material shall be provided by the PHE Department. R&B to liaise with the concerned departments</p>	R&B and PHE Departments	
16	<p><u>Providing of Flower Pots and vases :</u> For beautification of Hajj House, flower pots and vases are to be provided by 10th July, 2018. Executive Officer, SHC to provide transportation of the material.</p>	Floriculture Department	

17	<u>Providing of Crane:</u> A crane is to be provided for lifting of X-ray machine from Srinagar Airport and unloading the same at the Hajj House prior to departure phase and vice-versa after arrival phase	Mechanical Engineering
18	<u>Security arrangements and traffic management:</u> To ensure safe passage of pilgrims from their respective places of origin to the Hajj House and onward journey to Srinagar International Airport. The Traffic authorities shall have to ensure smooth / hassle free movement of pilgrim vehicles. Security agencies shall also issue Entry Passes to the staff deployed on Hajj duty at Hajj House, Bemina well in advance.	Security and Traffic Police
19	<u>Deployment of Volunteers:</u> 100 Volunteers from Heme-guards & CD shall be deployed at the Hajj House, Bemina for facilitation / convenience to pilgrims with a Nodal Officer to liaise with Executive Officer	Commandant, Home-guards & CD
20	<u>Lunch for the pilgrims of Jammu Division enroute:</u> Pilgrims from Poonch and Rajouri districts reaching Hajj House via Shopian shall be provided lunch by Deputy Commissioner, Shopian while-as pilgrims from Kishtwar District coming via Sinthan-Kishtwar road shall be provided lunch by Deputy Commissioner, Anantnag. Besides, the pilgrims coming from Jammu, Samba, Kathua, Reasi, Udhampur, Doda and Baderwah via Ramban shall be provided lunch by Deputy Commissioner, Ramban.	Deputy Commissioners, Shopian & Anantnag
21	<u>Completion of left out works by JKPCC:</u> JKPCC shall complete the left out works at Hajj House complex prior to the start of departure phase.	JKPCC

Further, Divisional Commissioner, Kashmir also took stock of preparedness for Hajj -2018 at district level through video conference with the Deputy Commissioners and issued following directions:

1. Deputy Commissioner, Budgam to issue orders with regard to deployment of Magistrates at Drop Gate Airport, IGI Road, etc and nominate an officer in-charge for Hajj operation.
2. Deputy Commissioner, Srinagar shall deploy magistrate at Hajj House, Bemina.

(Qazi Irfan KAS)
Assistant Commissioner (C),
With Divisional Commissioner,
Kashmir

No. DivCom/Dev/Hajj/77/2018/4126

Dated: 29 / 06 / 2018

Copy for information and necessary action to the:-

1. All the concerned departments.
2. District Informatics Officer, NIC Srinagar for information. He is requested to upload the minutes of the meeting on the official web-site of Divisional Commissioner, Kashmir.