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Government of Jammu & Kashmir
Divisional Commissioner Kashmir

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Subject:- Minutes of the meeting held under the Chairmanship of Divisional Commissioner Kashmir on 09.11.2017 regarding winter preparedness.

A meeting under the Chairmanship of Mr. Baseer Ahmad Khan, IAS, Divisional Commissioner Kashmir was held on 09.11.2017 at 3.00 P.M. to finalize the arrangements for winter preparedness.

List of participants is enclosed as **Annexure-A**.

At the outset, the Divisional Commissioner, Kashmir welcomed the participants and sought feedback about the availability/stocking of essential commodities viz rice, atta, sugar, k. oil, LPG. Besides, feedback was sought with regard to action plan for clearance of snow from the roads, lanes/bye-lanes and position of power/water supply. The Chair impressed upon the Officers, both Civil/Police, to maintain proper synergy in order to mitigate the problems of the people during winter. The Chair also directed all the Officers/HoDs not to leave the station without prior intimation and permission from this office and also direct their sub-ordinate Officers to follow the instructions in letter and spirit. The Chair directed the Officers to formulate action plan with regard to their respective departments in order to meet any eventuality.

Chief Engineer, MED, Kashmir gave a brief about the action plan formulated by the Department of the mechanized snow clearance for Kashmir Valley and apprised the Chair that 133 machines are readily available for snow clearance operation.

After threadbare discussions, the following decisions were taken:-

- 1) RAMKY Infrastructure shall within a week's time prepare snow clearance plan in respect of Srinagar—Anantnag National Highway, falling under its jurisdiction, in consultation with Deputy Commissioner, Srinagar and Anantnag and submit a copy of the plan to this office.

(Action by: VP, RAMKY Inf., Sgr)

- 2) Border Roads Organization shall within a week's time prepare snow clearance plan in respect of National Highway, falling under its jurisdiction, in consultation with concerned Deputy Commissioners and submit a copy of the plan to this office.

(Action by: CE, BRO)

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- 3) Director, Food, CS&CA Department, Kashmir shall ensure dumping of adequate quantity of essential commodities like rice, sugar, atta, k. oil, LPG and other petroleum products in the areas likely to close due to snowfall. He shall also ensure that buffer stocks of rice, sugar, atta, k. oil, LPG and other petroleum products are available in the godowns so that the consumers do not face any difficulty during winter. He shall also explore possibility of issuing the quota of kerosene to the dealers in the first week of the month instead of issuing it in the last week, as has been observed previously.

(Action by: Dir. FCS&CAD, Kmr)

- 4) Chief Engineer, PW (R&B) Department, Kashmir shall prepare snow clearance plan of the roads of Kashmir Valley falling under its territorial jurisdiction.

(Action by: C E, PW (R&B) Deptt., Kmr)

- 5) Director, Health Services, Kashmir shall ensure attendance of doctors, para-medical staff, ambulance and availability of medicines during the winters and trauma centres shall be equipped fully and also make all CMOs and Medical Superintendents accountable for attendance of doctors and share the same with all DC's on weekly basis who in turn will report to this office. Director, Health Services, Kashmir shall also ensure that the Central Heating System are made operational so that the patients and the attendants do not face any inconvenience.

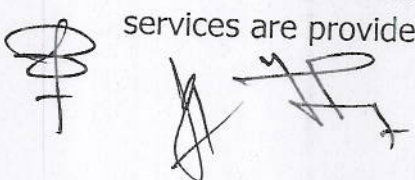
(Action by: Dir., Health Services, Kmr)

- 6) Chief Engineer, PHE, Kashmir shall ensure deployment of adequate staff during winter and directed the Chief Engineer to make random checks in order to ensure attendance of staff, both in offices as well as field staff. Chief Engineer, PHE was also directed to keep sufficient tanker services for smooth supply of drinking water to the people in the areas where disruption of water supply takes place during winter.

(Action by: CE, PHE, Kmr)

- 7) Chief Engineer, Electric, Kashmir shall ensure deployment of adequate staff during winter and directed the Chief Engineer to make random checks in order to ensure attendance of staff, both in offices as well as field staff. Chief Engineer, Electric, Kashmir shall ensure that hospitals and all other emergency services are provided uninterrupted power supply during winter.

(Action by: CE, Electric, Kmr)



- 8) Commissioner, SMC shall take stock of the resources available with the Corporation regarding clearance of snow from lanes/ bye-lanes. Besides, he shall keep a Nodal Officer at the disposal of Deputy Commissioner, Srinagar. He shall issue duty roaster of the Officers regarding snow clearance and share a copy of the same with Deputy Commissioner, Srinagar and Sr. Supdt. Of Police, Srinagar.

(Action by: Commr, SMC)

- 9) All Deputy Commissioners of Kashmir Valley, except Deputy Commissioner, Srinagar shall take stock of the resources available with the Municipal Committees regarding clearance of snow from lanes/ bye-lanes falling within Municipal limits. They shall also ensure establishment of District Level Control Room, having representatives from concerned departments, and shall notify the helpline No. in the print/electronic media for information of general public. The control room shall be made functional from 18th November, 2017 in view of the weather predictions. Deputy Commissioners shall ensure that the road lengths macadamized during the current year are included in the snow clearance plan of Mechanical Engineering Deptt.,

(Action by: All DCs/CE, MED, Kmr)

- 10) Chief Engineer, Mechanical Engineering Deptt., Kashmir shall provide 02 additional snow clearance machines each to District Baramulla/Pulwama/Kupwara as requested by the respective Deputy Commissioners. He shall also ensure establishment of Divisional Level Snow Clearance Control Room and shall notify the helpline No. in the print/electronic media for information of general public. The control room shall be made functional from 18th November, 2017 in view of the weather predictions.

(Action by: CE, MED, Kmr)

- 11) Police Control Room is playing a pivotal role during winter for mitigating the day-to-day problems of common people. SSP, PCR, Srinagar shall correspond with the HoDs of the concerned department to send their representatives, as per past practice.

(Action by: SSP, PCR, Sgr)

- 12) Director, School Education, Kashmir shall ensure that proper heating arrangements are made at the Govt. run coaching centres and private coaching centres so that the students do not face any inconvenience during winter.

(Action by: Dir., School Edu., Kmr)

- (28)
- 13) All Deputy Commissioners of Kashmir Valley shall ensure activation of market checking squads so as to overcome the menace of black marketing/profitteering.

(Action by: All DCs)

Summing up the meeting, the Chair desired that:-

- All the departments must adhere to the SoPs and implement them on ground in letter and spirit.
- Ensure strict compliance as per the instructions given on spot.
- All the concerned Officers should be readily available in case of emergency.

(Action by: HoDs)

The meeting ended with a vote of thanks to and from the Chair.

(Noor Mohammad)

Deputy Director

With Divisional Commissioner
Kashmir

Dated: 17.11.2017

No. DivCom/Dev/172/2017/7296

Copy for information and necessary action to the:-

1. All concerned.
2. Special Secretary/Private Secretary to Hon'ble Chief Minister for favour of information of the Hon'ble Chief Minister.
3. Private Secretary to Chief Secretary, Civil Secretariat, J&K Jammu for favour of information of the Chief Secretary.
4. District Informatics Officer, NIC Srinagar for information. He is requested to upload the minutes of meeting on official web-site of Divisional Commissioner, Kashmir.