



Government of Jammu & Kashmir
Divisional Commissioner Kashmir

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Subject:- Minutes of the meeting held under the Chairmanship of Divisional Commissioner Kashmir on 13.12.2017 regarding conduct of Written Test by J&K SSB scheduled to be held on 24.12.2017.

A meeting under the Chairmanship of Mr. Baseer Ahmad Khan, IAS, Divisional Commissioner Kashmir was held on 13.11.2017 at 3.00 P.M. to finalize the arrangements for conduct of Written Test for various posts of different departments scheduled to be held on 24.12.2017 by J&K Service Selection Board.

The following officers participated in the meeting.

1. Deputy Commissioner, Srinagar
2. Senior Superintendent of Police, Srinagar
3. Senior Superintendent of Police, Security, Kashmir
4. Chief Engineer, PHE, Kashmir
5. Additional Deputy Commissioner, Srinagar
6. Secretary, J&K Service Selection Board
7. Director, NIT, Hazratbal, Srinagar
8. Principal, Amar Singh College, Srinagar
9. Principal, Govt. College for Women, M.A. Road, Srinagar
10. Principal, S.P. College, Srinagar
11. Principal, Govt. Degree College, Bemina
12. Principal, Govt. Degree College (Women) Amar Singh College, Srinagar
13. Principal, Govt. Girls Hr. Sec. School, Kothi Bagh, Srinagar
14. Principal, S.P. Hr. Sec. School, Srinagar
15. Principal, Kashmir Govt. Polytechnic College, Srinagar
16. Principal, Kashmir Havard, Malla Bagh, Srinagar
17. Principal, Green Valley Educational Institute, Elahi Bagh
18. Principal, Minto Circle High School, Allochi Bagh, Srinagar

At the outset, the Divisional Commissioner, Kashmir welcomed the participants and sought feedback about the matter from Secretary, J&K Service Selection Board.

Secretary, J&K Service Selection Board apprised the Chair that the Written Test is scheduled to be held on 24.12.2017 in 12 designated/notified centres in District Srinagar in which around 9000 candidates are likely to participate from Kashmir. The examination will start at 12.00 noon to 2.30 P.M. in one sitting.

After threadbare discussions, the following decisions were taken:-

- 1) Deputy Commissioner, Srinagar will deploy one Magistrate for each examination centre. Apart from discharging the duties as Magistrate at the assigned examination centre, he shall collect the sensitive examination material for his assigned centre from J&K SSB Central Office i.e. ZAM ZAM Hotel, Ram Bagh, Srinagar at 09.00 A.M. and hand it over to the Superintendent of his examination centre under proper receipt and in the evening collect the used examination material from the Superintendent of examination centre and hand it over to the authorized person at Central Office ZAM ZAM Hotel, Rambagh, Srinagar.

(Action by: DC, Sgr/Ex. Magistrates)

- 2) Sr. Superintendent of Police, Srinagar will provide necessary security cover to the Magistrates carrying the sensitive examination material in the morning from Central Office ZAM ZAM Hotel, Rambagh to the designated/notified examination centres and also in the evening from designated/notified examination centres to the Central Office ZAM ZAM Hotel, Rambagh, Srinagar.

(Action by: SSP, Sgr)

- 3) Senior Superintendent of Police, Srinagar will make adequate security arrangements at and around the identified examination centres on the day of examination.

(Action by: SSP, Sgr)

- 4) Deputy Commissioner, Srinagar will deploy Anganwadi Workers at the designated/identified examination centres for frisking of the female candidates participating in the exams.

(Action by: DC, Sgr)

- 5) Chief Engineer, Electric M&RE, Kashmir shall ensure uninterrupted electricity to the designated/notified centres.

(Action by: CE, Electric, Kmr)

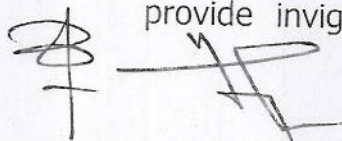
- 6) Sr. Supdt. Of Police, Kashmir Srinagar shall install metal frame detectors at all venues.

(Action by: SSP, Security, Kmr)

- 7) Prohibitory Orders under Section-144 shall be imposed by District Magistrate, Srinagar around the venues of examination on the scheduled date of examination.

(Action by: DM, Sgr)

- 8) Head of the Institution where the examination centre has been notified shall be the Superintendent of the Centre. He/ She will provide invigilatory staff in each room. Besides, they shall



18

ensure that the staff reaches the examination centre two hours before the start of exams.

(Action by: Head of the Institutions)

- 9) Head of the Institutions shall make necessary heating arrangements in each examination room for which J&K SSB shall provide necessary funds to the Head of the Institution.

(Action by: Chairman, J&K SSB/Head of the Institutions)

- 10) Additional Deputy Commissioner, Srinagar shall be the Chief Inspector for conduct of exams.

(Action by: ADC, Sgr)

- 11) No candidate shall be allowed to carry electronic gadgets/mobile phones inside the examination centres.

(Action by: Head of the Institutions/Police/Ex. Magistrate)

- 12) J&K SSB in future shall notify the examination centres in consultation with the Divisional Administration Kashmir.

(Action by: Secretary, J&K SSB)

The meeting ended with a vote of thanks to and from the Chair.

(Noor Mohammad)

Deputy Director

With Divisional Commissioner (301)
Kashmir

No. DivCom/Dev/108/2017/7811

Copy for information and necessary action to the:-

1. All concerned.
2. District Informatics Officer, NIC Srinagar for information. He is requested to upload the minutes of meeting on official web-site of Divisional Commissioner, Kashmir.

16/12 Dated: 16.12.2017