



حکومت جموں و کشمیر

## Divisional Commissioner Kashmir, Srinagar

email: [divcomk@gmail.com](mailto:divcomk@gmail.com)

Tele: 0194-2483718. Fax: 0194-2484444, 2477775

**Subject:- Minutes of the meeting held under the chairmanship of Divisional Commissioner Kashmir on 14/07/2017 in connection with arrangements for Hajj Pilgrims 2017.**

A meeting under the chairmanship of Divisional Commissioner Kashmir was convened on 14/07/2017 to finalize the arrangements to be made for Hajj Pilgrims - 2017.

The Officers participated in the meeting are appended as **Annexure-A**

At the outset, the Divisional Commissioner welcomed all the participants and the chair appreciated the efforts put forth by the officers of different departments/organizations for making arrangement of Hajj 2016 during last year and hoped that the same enthusiasm and efforts will be exhibited by all the Departments this year also for making the arrangements. It was impressed upon all the officers of Civil / Police to maintain close coordination and take initiative to make forth coming Hajj Pilgrim successful. Department wise arrangements to be made were discussed and preparedness by different Departments was assessed.

After threadbare discussions and deliberations, the following decisions were taken:-

1. Lifting of left out building material / junk items from Hajj premises and completion of pending works within 02 days by JKPCC/SMC.  
(Action by: MD JKPCC/SMC)
2. Deployment of sanitation staff for cleanliness in and around Hajj house and deployment of two mobile toilets outside the Hajj House/one at airport.  
(Action by: Comm. SMC)
3. Finalization of drainage network and shifting of excavated material thereof.  
(Action by: Comm. SMC)
4. Macadamization of links within the compound of Hajj House and parking area outside the Hajj House  
(Action by: R&B Department)
5. Medical facilities at Hajj House and Airport and completion of vaccination of left out Hajj's of District Leh etc.  
(Action by: Director, Health Services Kmr)



6. J&K SRTC shall also make standby arrangements of fresh buses mechanically fit for transportation of pilgrims of Jammu Division, Ladakh Region as per travel plan devised by State Hajj Committee. The Corporation shall also make arrangements for transportation of pilgrims and their luggage from Hajj House to Airport after receipt of requisition from Hajj Officer.

**(Action by: MD JK SRTC)**

7. Fire & Emergency Services Department shall keep available one fire tender each at Haj House Bemina / Airport Srinagar.

**(Action by: DG Fire & Emergency Services Kmr)**

8. In order to ensure free / safe movement of Hajj pilgrims and the staff associated with Haj operation Security Wing of J&K Police shall issue identity cards to the staff of State Hajj Committee and employees of other Departments concerned with Hajj operation after authenticated by Hajj Officer. All the line departments shall submit list of employees for issuing passes one week earlier of scheduled Hajj flights to Hajj Officer.

**(Action by: SSP Security / All line Deptts)**

9. SSP security will keep standby X-Ray machine / vehicle type X-Ray Machine for use in any emergency in addition to the arrangements put in place last year.

**(Action by: SSP Security Sgr)**

10. Traffic Police authorities shall ensure hassle free movement of Haj vehicles during the departure / arrival phase at all critical points / routes and arrangement of parking facilities outside the main gate of Haj House.

**(Action by: IGP Traffic J&K Sgr)**

11. DIG Home Guard and Civil Defense shall deploy hundred number of Home guard Volunteers at Haj House/airport for assistance of pilgrims.

**(Action by: DIG Home Guard Sgr.)**

12. Information Department shall make arrangements for installation of Public Address System at the Hajj House and Srinagar Airport. The Department shall also ensure wide publicity to the flight schedule and ensure timely dissemination of other pilgrimage related information.

**(Action by: Dir. Information Kmr)**

13. Establishment of additional foreign exchange Counter at Hajj House.

**(Action by: JK Bank / SBI)**

14. Entry passes shall be issued for airport staff after authenticated by Hajj Officer of State Hajj Committee and other Departments deployed at Airport for Hajj daily duty and arrangements of ablutions, drinking water and prayers at the Airport for pilgrims.

**(Action by: Director, Airport Authority of India, Sgr)**

15. Special counters shall be established for immigration clearance of pilgrims at the Airport.

**(Action by: SP Anti-Hijacking)**



16. Hassle free arrangements for issuing boarding passes to Hajj Pilgrims and providing of refreshment to the pilgrims at the Airport.  
(Action by: Station Manager IAL)
17. Department of Custom, GoI Srinagar shall make adequate arrangements for custom clearance of checked in baggage at Hajj House / Airport.  
(Action by: Deputy Comm. Customs GoI Sgr)
18. PDD / PHE Department shall ensure uninterrupted power and water supply in Hajj House and Srinagar Airport. PDD department shall install 80 kVA generators within one day at Hajj House.  
(Action by: CE, PDD / PHE Kmr)
19. Meteorological Department shall provide weather forecast for all the days during the movement of Hajjis from Jammu Division / Ladakh Region to Srinagar and the days when flights are operated from Srinagar.  
(Action by: Dir. Meteorological Deptt. Sgr)
20. Drug & Food Safety Organization, J&K Srinagar shall ensure establishment of temporary Medical Shop at Hajj House Srinagar.  
(Action by: Drug, Controller J&K Sgr)
21. Hajj Officer shall issue the roaster of Hajji's immediately to all concerned and also through print media.  
(Action taken by Hajj Officer)
22. Hajj Officer will provide sufficient accommodation for excess control of security and other departments involved in Hajj duty at Hajj House.  
(Action taken by Hajj Officer)

Deputy Commissioner's of Kashmir Division who attend the meeting through Video Conference were directed by the Divisional Commissioner, Kashmir to put all necessary arrangements in place for the upcoming Hajj Pilgrim - 2017.

(Noor Mohammad)

**Deputy Director**

With Divisional Commissioner,  
Kashmir

Dated: 17/07/2017

No. DivCom/Dev/Hajj/77/2017/2350

Copy for information and necessary action to the:-

1. All the concerned for immediate compliance.
2. District Informatics Officer, NIC Srinagar for information. He is requested to upload the minutes of meeting on official web-site of Divisional Commissioner Kashmir.
3. Private Secretary to Hon'ble Revenue Minister J&K Srinagar for information.