

**Government of Jammu and Kashmir**  
**Office of the Divisional Commissioner, Kashmir, Srinagar**  
**(Divisional Control Room, COVID-19 Mitigation Operations**  
**(Old Assembly Complex Srinagar)**

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**Subject: Minutes of meeting regarding the review/visit of Divisional Commissioner, Kashmir to Divisional Control Room, Kashmir.**

The Divisional Commissioner, Kashmir Shri P.K.Pole, IAS, visited Divisional COVID Control Room Kashmir on 09/03/2021 at 03:00 PM & took a detailed review of the functioning of DCR besides operations of COVID Mitigation measures in districts.

The officers who participated in the meeting include Mr Tahir Ahmad Magray, KAS (In-charge Divisional COVID Control Room), Dr Talat Jabeen (Epidemiologist Kashmir/SSO), Dr Jahanzaib Tanki (Deputy Director Dentistry), Dr Rouf Hussain Rather (In-charge Data analysis section COVID control room) & Mr Ravi Kumar (KAS) probationer.


The In-charge Divisional COVID Control Room, Kashmir briefed the Divisional Commissioner, about the functioning of Divisional Control Room, Kashmir besides apprising the Div. Com about various issues being faced by the Divisional Control Room and sought the intervention of the Divisional Commissioner, Kashmir for their early resolution.

S No	Agenda	Directions/Instructions	Action to be taken by
1	Review of Rapid Antigen Testing.	The Divisional Commissioner Kashmir took a serious note of rapid decline in Rapid Antigen Testing in districts and directed all the CMOs to enhance Testing as per revised targets besides keeping the ratio of RAT and RT-PCR in proportion as per the Govt. Guidelines. Meanwhile revised targets shall be communicated to all CMOs in next two working days & directed all the districts to increase the sampling according to targets (which shall be communicated to them through Control Room Kashmir).	DHS Kashmir/ CMOs (All)
2	Withdrawal /Relieving of Staff by some departments from Divisional COVID Control	The Divisional Commissioner Kashmir directed the In-charge COVID Control Room to get a circular issued instructing all the HoD(s)/ District Officer(s) of Kashmir division to seek prior	In-charge COVID Control Room

	Room Kashmir	approval from the Divisional Commissioner before relieving of official(s) of the Department(s) / Office(S) detailed for duty in DCR. He enjoined upon all HoD(s)/District Officer(s) of Kashmir division to adhere to the instructions strictly.	
3	Auditing of 108 Ambulance services	The Divisional Commissioner Kashmir passed instructions that the Nodal officer of 108 Ambulance services shall be directed to apprise the In-charge DCR about the work done report of 108 ambulance services on weekly basis.	<b>Nodal Officer/ In-charge of Ambulance services (108) Kashmir</b>
4	COVID Vaccination and IEC	The Divisional Commissioner Kashmir also stressed for carrying out an intense IEC campaign / publicity, motivating people to register for COVID vaccination which is open to the category of people of age group above 60 and those between 45 to 59 years of age with specified comorbidities. Meanwhile directions were passed to districts / CMOs for having an effective IEC / adoption of best practices like Infographics designs , Audio / Visual communications, using of Social media handles in achieving desired vaccination targets.	<b>DCs (All) / DHS Kashmir/ CMOs (All)</b>
5	Inventorisation of COVID related logistics.	The Divisional Commissioner Kashmir directed all the districts to prepare a comprehensive cum detailed Inventory of all the COVID-19 related logistics like Testing kits, Oxygen cylinders, Oxygen concentrators, Pulse oxymeters, Thermometers. Material and Supplies provided to quarantine centers & share the same with Divisional Covid Control Room Kashmir. The CMOs were further directed to carry internal audit of the same.	<b>All DCs/DHS Kashmir/ All CMOs</b>

6	Target for contact tracing should be more than 15 persons per case	In view of the recent rise in number of Corona virus cases in some states and spike in positivity rate among travellers, raising apprehensions, it has been directed that District Contact Tracing Teams shall act more pro-actively and trace at least 15 contacts for each positive person to make contact tracing more effective besides breaking the chain of infection.	DCs (All) / CMOs (All)
7	Deployment of staff & crowd control measures at Srinagar Airport	The Divisional Commissioner, Kashmir directed the Deputy Director (P&S) to detail adequate NYC and NSS volunteers for crowd control at Srinagar Airport. He has been advised to coordinate with Director Youth Services and Sports in this regard.	Director Youth Services & Sports/ Deputy Director Planning (Div. Com Office)
8	Meagre Number of Symptomatic cases tested for COVID by the districts.	The Divisional Commissioner Kashmir expressed his displeasure over a meagre number of Symptomatic cases being tested for COVID by the districts during last 4 weeks & directed all the CMOs to increase the Testing of symptomatic patients visiting health facilities. The Divisional Commissioner also passed directions that each district should designate two COVID hospitals for operating Special Respiratory OPDs so the targeted results are yielded furthering the efforts in COVID Mitigation. Besides the Heads of all the Tertiary Care hospitals are directed to continue with the practice of operationalisation of already existing Respiratory Clinics.	Director SKIMS, Soura Principal GMC, Srinagar/Anatnag/ Baramulla Principal, SKIMS MC Bemina DHS Kashmir/ CMOs (All)
9	Adherence to protocol of Home Isolation of positive cases	The Divisional Commissioner, Kashmir stressed that Home Isolation of Positive patients have put onus of patient management on families but it is the responsibility of administration to monitor the patients kept in home	All DCs /DHS Kashmir/ All CMOs

		isolation on daily basis. He insisted that all the patients should be visited by the Surveillance Teams of concerned districts on daily basis besides keeping track of the positive patients through regular phone calls and instant massaging of which an institutional memory should be made in both hard and digital formats. He passed instructions that all CMOs may be advised to build their own scientific mechanisms for making Home isolation effective and purposeful.	
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 (Tahir Ahmad Magray) KAS 6/3/2021

In-charge  
Divisional COVID Control Room, Kashmir

No.Div/COVID-19/C/R/KMR/4447-95

Dated: 10/03/2021

**Copy to the:-**

1. Financial Commissioner, Health and Medical Education Department, Jammu & Kashmir for favor of information.
2. Principal Secretary to Hon'ble Lieutenant Governor Jammu & Kashmir for favor of information.
3. Divisional Commissioner Kashmir for favor of information.
4. Mission Director NHM Jammu & Kashmir for information.
5. Deputy Commissioners (All) Kashmir division for information and n/a.
6. HoDs (All) Kashmir Division for information and n/a.
7. Director Youth Services and Sports for information and n/a.
8. CMOs (All) Kashmir Division for information and n/a.
9. Dy. Director P&S, Div. Com office, Kashmir for information and n/a.
10. Nodal Officer, 108, Ambulance Services for information and n/a.
11. Private Secretary to Chief Secretary for information of worthy Chief Secretary for favor of information of Chief Secretary, J&K.
12. District Informatics Officer, NIC C/o DC Office, and Srinagar with the request to upload the minutes on the official website of this office.
13. All concerned as above for information and necessary action.
14. Office file.