

Office of the DIVISIONAL COMMISSIONER, KASHMIR

Subject: Constitution of City Disaster Management Committee for Srinagar under the Urban Earthquake Vulnerability Reduction Project Sponsored by UNDP

ORDER No: Div Com-K/806/2006

DATED: 16. 12. 2006

Sanction is hereby accorded to the:-

- 1.** Constitution of Apex level, Divisional Disaster Management Committee (DDMC), under the Urban Earthquake Vulnerability Reduction Project (UEVRP) sponsored by UNDP; having composition as under:-

1. Divisional Commissioner, Kashmir	Chairman
2. Inspector General of Police Kashmir	Member
3. Inspector Gen. of Police Civil Def., HG & Aux Police	Member
4. Director SKIMS Soura	Member
5. Principal Govt. Medical College Srinagar	Member
6. Additional Commissioner, Kashmir	Member
7. Deputy Commissioner, Srinagar	Member
8. VC, Srinagar Development Authority	Member
9. Commissioner, Srinagar Municipal Corp.	Member
10. Director Health Services Kashmir	Member
11. Director Education Deptt. Kashmir	Member
12. Director CA & PDS Kashmir	Member
13. Chief Engineer R&B Kashmir	Member
14. Chief Engineer, EM&RE	Member
15. Chief Engineer Irrigation & Flood Control	Member
16. Chief Engineer, MED, Srinagar	Member
17. Director Fire & Emergency Services Kashmir	Member
18. SSP Police Control Room Srinagar	Member
19. Jt. Dir. Information, Kashmir	Member
20. Executive Director, J&K SRTC	Member
21. HoD, Disaster Management, IMPA	Member
22. Rep. of Admn. deptt to be nominated by Secy. Rev. Deptt.	Member
23. Representative of GOC 15 Corp	Member
24. Reps. of NGOs (to be nominated separately)	Member
25. Project Coordinator (UNDP)	Member Secretary

The Divisional Disaster Management Committee (DDMC) shall:

1. Oversee the activities of the City Disaster Management Committee,
2. Help coordinate activities at all levels.
3. Prioritize recommendations and adoption of suitable policies as part of loss reduction measures.
4. Review enforcement of legislations for registration and regulation of builders, promoters and real estate developers for creation of safe habitat.
5. Review the progress in implementing the programmes.
6. Submit quarterly update to the Secretary to Govt. Revenue Deptt, National Programme Director UNDP-GoI. MHA with a copy to the UNDP representative.

The Committee shall normally meet at least once in each quarter or such intervals, as may be necessary. The DDMC shall also function as the Standing Committee to coordinate relief and rescue operation, in case of disaster other than those related to the earthquake.

2. Constitution of the City Disaster Management Committee (CDMC) for Srinagar City, with the following composition:-

1. Deputy Commissioner Srinagar	Chairman
2. Commissioner SMC	Member
3. Sr. Supdt. of Police Srinagar	Member
4. Addl. Deputy Commissioner Srinagar	Member
5. Addl. District Dev. Commissioner Sgr.	Member
6. SE R&B Srinagar	Member
7. SE M&RE	Member
8. SE Irrigation & Flood Control	Member
9. SE MED, Srinagar	Member
10. Chief Medical Officer Srinagar	Member
11. Chief Education Officer Srinagar	Member
12. Dy. Director CA & PDS Kashmir	Member
13. Dy. Dir Fire & Emergency Services Kashmir	Member
14. District Information Officer, Srinagar	Member
15. Executive Director, J&K SRTC	Member
16. HoD, Disaster Management, IMPA	Member
17. Rep. of Admn. deptt to be nominated by Secy. Rev. Deptt.	Member
18. Reprs. of NGOs (to be nominated separately)	Member
19. Project Coordinator (UNDP)	Member Secretary

The City Disaster Management Committee (CDMC) for Srinagar City shall:

1. Act as a source of information for earthquake safety, as well as promote earthquake loss-reduction measures:
2. Identify earthquake related hazards and risks in the city
3. Make area-wise recommendations to mitigate the risks
4. Identify area-wise resources (men and material) available/needed and to prepare an inventory of the same for use in the event of any emergency.
5. Arrange required training for the resource personnel and connected persons in Disaster Management.
6. Prioritize recommendations and adoption of suitable policies as part of loss reduction measures.
7. Enforce legislations for registration and regulation of builders, promoters and real estate developers for creation of safe habitat.
8. Review the progress in implementing the programmes.
9. Submit quarterly update to the Apex Disaster Management Committee.

The Committee shall meet at least once in two months or at such regular intervals as may be necessary. It can co-opt any other officer/member as may be necessary from time to time.

3. The City Disaster Management Committee (CDMC) shall be assisted, by following Task Forces (TFs) and Emergency Support Systems under the Project, to carry out regular activities of the Programme/Emergency Support Systems (ESSs):-

Task Force 1 (Response Plan)

- | | |
|--|-------------------|
| 1. Commissioner SMC | - Convenor |
| 2. Addl . Deputy Commissioner Srinagar | |
| 3. S.P. (HQ) Srinagar | |
| 4. Dy. Director, Fire & Emergency Services Kashmir | |
| 5. Health Officer Sgr. Municipal Corp. | |
| 6. Secretary, Red Cross Society | |
| 7. Deputy Controller, Civil Defence Srinagar | |
| 8. Chief Warden Civil Defence | |
| 9. Area Commandant Home Guards, Srinagar | |
| 10. Reprs of NGOs (to be nominated separately) | |

The **Objective** shall be Earthquake Preparedness and response plan, by developing and institutionalizing earthquake preparedness and response plans at City level/Ward level and practice these through mock drills.

Task Force 2 (Techno Legal)

1. Vice Chairman, Srinagar Development Authority - **Convener**
2. Supdt. Engineer, PWD (R&B) Srinagar
3. Joint Commissioner (Planning), Srinagar Municipal Corporation

The **Objective** shall be development of regulatory framework to promote safe constructions and systems to ensure compliance, on the basis of model building byelaws formulated /to be formulated.

Task Force 3 (Awareness Generation)

1. Jt. Director Information, Kashmir - **Convener**
2. Public Relations Officer with Div Com Kashmir
3. PRO Srinagar Municipal Corpn. Srinagar
4. Editor (News), Doordarshan Kashmir
5. Editor (News), Radio Kashmir, Srinagar
6. Representative of NGOs (to be nominated separately)

The **Objective** shall be to create awareness among Govt. functionaries, technical institutions, NGOs, CBOs, and communities about earthquake vulnerability and possible preventive actions.

Task Force 4 (Training & Capacity Building)

1. Dr. (Prof) G.M. Dar, HOD Disaster Mgmt., IMPA - **Convener**
2. Supdt. Engineer R&B Srinagar
3. Jt. Commr (Works) SMC
4. Town Planner Srinagar
5. Rep of Civil Engg, N.I.T., Sgr to be nominated by Director NIT Sgr.
6. Principal, Kashmir Govt. Polytechnic, Srinagar
7. Rep. of Deptt, Univ. of Kashmir to be nominated by VC Univ. of Kashmir
8. Secretary Red Cross Society, Srinagar
9. Dy. Director Fire & Emergency Services Kashmir
10. Health Officer SMC

The **Objective** shall be Capacity building of professionals (Engineers, Architects and Professional) and Disaster Management Teams (DMTs).

4. The following are nominated as members of the respective Emergency Support Systems (ESSs) to carry out the various activities under the Project:-

1. Communications:

- a) Sr. Supdt. Of Police, (Wireless) Telecom - **Convener**
- b) General Manager, BSNL Kashmir
- c) Rep. of Airtel Mobile
- d) Rep. of Aircel Mobile

2. Medical Health & Trauma

- a) Joint Director, Health Services, Kashmir - **Convener**
- b) Jt. Director, SKIMS Soura
- c) Administrator Associated Hospitals
- d) Health Officer SMC
- e) Secretary Red Cross Society
- f) NGOs to be nominated

3. Transport

- a) Regional Transport Officer, Srinagar - **Convener**
- b) Executive Director, JK SRTC
- c) Dy. S.P PCR, Srinagar
- d) Deputy Director, State Motor Garages
- e) Rep of Various Transport Associations

4. Search, Rescue and Evacuation

- a) Sr. Supdt. Of Police, Srinagar - **Convenor**
- b) Sr. Supdt. Of Police, Control Room, Srinagar
- c) Addl. Deputy Commissioner Srinagar
- d) Deputy Director, Fire & Emergency Services
- e) Deputy Controller, Civil Defence
- f) Rep of Army/ITBP/BSF/CRPF/ Air Force
- g) Area Commandant Home Guards, Srinagar
- h) Representative of NGOs (to be nominated separately)

5. Equipment Support and Debris/ Road clearance

- a) Supdt. Engineer, R&B, Srinagar-Budgam
- b) Supdt. Engineer MED Kashmir - **Convenor**
- c) Supdt. Engineer, Circular Road Project.
- d) Executive Engineer, Mechanical Engg. Deptt, Sgr
- e) Representative of Border Roads Organization

6. Relief (Food & Shelter), Electricity & Drinking Water

- a) Addl. Deputy Commissioner, Srinagar - **Convenor**
- b) SE, EM& RE to be nominated by CE (EM&RE)
- c) SE, PHE, Srinagar
- d) SE (Sys & Ops) Srinagar to be nominated by CE (Sys & Ops)
- e) Asstt. Commr. (C) with Div Com, Kashmir
- f) Deputy Director, CA & PD Deptt., Kashmir
- g) Dy. SP (HQ) Srinagar
- h) Representative of Army/ ITBP/CRPF/BSF
- i) Rep of HP / IOC/BP Gas
- j) Representative of NGOs (to be nominated separately)

7. Help lines

- a) SSP, Police Control Room, Srinagar - **Convenor**
- b) SSP, Wireless/ Telecommunications
- c) General Manager, BSNL
- d) PRO to Divisional Commissioner, Kashmir
- e) News Editor Radio Kashmir/ Doordarshan
- f) Representatives of Airtel/ Aircel Mobile

All the Task Forces and Committees of ESSs shall formulate their recommendations and forward the same to Deputy Commissioner, Srinagar for consolidation and inclusion in the overall City Disaster Management Plan. They can co-opt such members as may be necessary from time to time.

The Project Coordinator (UNDP) shall be co-opted as member in all the Task forces, as well as the ESSs, under the Project.

- 5. Sanction is also accorded to the establishing of City Disaster Management Control Room located at the Divisional Commissioner Kashmir's Office. The Control room would be manned by staff nominated by the Members of CDMC/ Task Forces & ESSs. A roster will be prepared for duty of these personnel. The CDMC Control Room will basically function as the City Disaster Management Control Room for Srinagar City and will also provide support, as the Divisional Level Disaster Management Control Room.

Functioning of the CDMC Control Room:**I During Normal times:**

The CDMC Control Room shall function during working hours days. The Control Room shall be equipped with the following facilities during normal times:-

- | | | |
|----|--|---------------------------------------|
| 1. | One Telephone Connection | To be provided by GM BSNL Tel. dept |
| 2. | One vehicle | To be provided by Dy. Dir SM Garages. |
| 3. | One Hotline telephone. | To be provided by SSP Control Room |
| 4. | One Wireless set along with Accessories like hand sets | To be provided by S. S. P Telecom. |

II During Alert:

On declaration of alert, in any disaster, the duty roster, for the officials to man the CDMC control room, on 24 hour basis, on shifts, shall be prepared by the Member Secretary (CDMC).

Sd/-

(Basharat Ahmed Dhar) IASDivisional Commissioner
Kashmir

No: Div ComK/Relief/DDMC/1791/06

Dated: 16.12.2006

Copy to the:

1. Chief Secretary to Govt. J&K Jammu.
2. Financial Commissioner (Revenue) J&K Jammu.
3. Financial Commissioner (Home) J&K Jammu.
4. Director General of Police J&K Jammu.
5. Principal Secretary to Hon'ble Chief Minister J&K Jammu.
6. Shri Ashim Khuranna, Jt. Secretary (DM) Ministry of Home Affairs Govt. of India, New Delhi.
7. Smt. Mitali Sen Gawai, Jt. Secretary (Kashmir Affairs) Ministry of Home Affairs Govt of India New Delhi
8. Commissioner/ Secretary to Govt. General Admin Deptt J&K Jammu
9. Secretary to Govt Revenue Deptt, J&K Jammu.
10. Asstt. Resident Representative UNDP, Lodhi Road New Delhi
11. All Concerned Members _____.

**Additional Commissioner
Kashmir**